



**HAMILTON COUNTY CLERK
RENEWAL APPLICATION FOR
MINIMAL ACTIVITY BUSINESS LICENSE**

Qualifications to Renew Minimal License

- ✓ **TRUE** Gross receipts for last year were less than \$10,000.
- ✓ **TRUE** There has been no change in structure.

The County Clerk's office **CANNOT** renew a minimal activity license if either statement is **FALSE**. You must contact the Tennessee Department of Revenue at (800) 342-1003 or email BusinessTax@TN.gov

Name of Business: _____

Hamilton County Account Number: _____

Requested Renewal Year: _____ (ex. 2018)

Update your physical address, mailing address or phone #:

The statements made on the application are true to the best of my knowledge and belief. (This application must be signed by the individual, owner, a partner, or an officer of the business.)

Sign Here: _____ Date: _____

To complete renewal remit \$15.00 with the form. Make checks payable to "Hamilton County Clerk". Mail to Hamilton County Clerk, 625 Georgia Ave., Rm. 201, Chattanooga, TN 37402.
If you need assistance please call 423-209-6500.

To apply online visit
<https://secure.tncountyclerk.com/minimalRenewal/index.php>

<u>FOR OFFICIAL USE ONLY</u>
Date Received: _____
Last Renewal Year: _____
Acct # Verified <input type="checkbox"/>
New License #: _____

BK257